



AFFORDABLE HOUSING TRUST

FOR COLUMBUS & FRANKLIN COUNTY

AHT Center for Housing Innovation **Non-Production Grant** *2024 Grant Application*

Grant Overview

The Affordable Housing Trust (AHT) was established in 2001 to be an independent, nonprofit lender that works with the private, nonprofit, and public sectors to develop affordable housing communities in the city and county.

The mission of the Affordable Housing Trust for Columbus and Franklin County is to create and preserve adequate affordable housing and to stabilize local neighborhoods. AHT accomplishes this mission by making investments in nonprofit and for-profit developers who produce affordable housing opportunities in the Columbus and Franklin County area. AHT recognizes that the production of affordable housing units is only one part of the solution in transforming underserved communities.

AHT is launching the AHT Grant Program for Housing Innovation to provide funds to nonprofit organizations for non-production projects that support their existing affordable housing efforts. For example, a grant could be used to erect a fence, create a laundry room or fund other similarly specific projects. For affordable housing initiatives to be successful, these efforts must be accompanied by other sustainability and community focused programs and strategies like this grant program. Funds may not be used for operational or administrative support or capacity building. Projects must be completed by timeline outlined in project proposal.

The total expected grant amount for 2024 may not exceed \$185,000.00, which will be awarded to organization(s) who can provide evidence of the importance and impact of the proposed project.

The submittal deadline is January 26, 2024, at 4:00pm. Late application submissions will not be considered. Please submit your application via email and direct any questions to: Jess Patterson | Jess@hztrust.org

Eligibility

To be eligible for non-production grant funding, organizations must:

- Have 501(c)(3) status with the IRS.
- Serve an area within Franklin County, Ohio.
- Be in good standing with the Ohio Secretary of State.
- Have developed residential housing in the past three years that was affordable to households at or below 80% Area Median Income (AMI).

Application Submission Checklist

The following documentation is required for all submissions. The documents, listed under the headings below, should be submitted as three (3) separate pdf files. Each pdf should include the listed documents in the order presented. Title each file with your organization's abbreviated name and document title.

General Forms

- Application Summary Form (*page 3*)
 - Organizational Overview Form (*page 3 and 4*)
 - Non-production project overview Form and budget (*page 5 and 6*)
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Organizational Capacity

- Board Member listing identifying affiliation and officers
 - Name and titles of employees and or consultants to be assigned to project activities and financial oversight.
 - A Certificate of Corporate Good Standing from the Ohio Secretary of State dated within the past 30 days.
 - Copy of IRS tax-exempt nonprofit 501(c)(3) designation letter
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Financial Stability

- 2022 Audited financial statements or financial compilation

Application Summary Form

Complete this form and include as the cover page of your submission.

Organization Name: _____

Contact Name/Title: _____

Address: _____

City/State/Zip Code: _____

Phone Number: _____ E-Mail: _____

Website: _____ Tax ID #: _____

Organization Fiscal Year (mm/dd/yy): _____ to _____

Organizational Overview Form

Geographic Location: Please detail the geographic location of your service area using physical boundaries. You may also attach a map that clearly delineates your organization’s entire service area. Limit your response to 100 words.

Organizational Mission: Provide a summary or your organization’s mission statement, vision and/or values. Limit your response to 200 words.

Year-to-Date Accomplishments: This summary should focus on both housing and non-housing related activities related to the revitalization of the service area. Limit your response to 200 words.

Grant Award Considerations

Awards will be based on the following considerations:

- Quality and completion of application materials
- Impact and financial feasibility of proposed project
- Evidence of the organization’s financial sustainability
- Sufficient organizational capacity
- Previous affordable housing development experience and collaboration with the City of Columbus and/or Franklin County

Additional Information

Upon notification of a grant funding award, organizations will be required to work with AHT staff to draft a 2024 Work Plan and Budget that will be used to communicate progress and measure outcomes of the project plans. Grantees will be contractually obligated to perform the Work Plan activities as agreed upon. Failure to complete Work Plan activities may constitute grounds for recapture of funds and/or immediate termination of the grant agreement.

In addition, grantees may be required to submit the following:

- Copy of by-laws and articles of incorporation
- 2024 Operating budget showing income sources and expenses in detail
- Copy of professional service agreements or contracts with outside consultants that are vital to program activities

Non-Production Project Overview

Complete the form below by outlining the full scope and details of the proposed project.

Project Name:	
Project Location:	
Total Project Cost*:	
Grant Amount Requested:	
Anticipated Completion Date:	

Clearly communicate the work plan and outcomes you expect to achieve for this project. These metrics will be used to evaluate your progress.

Please explain how this project will impact the community.



***Project Cost – please include and attach detailed project budget.**